



The Institute of Law Clerks of Ontario

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**The Institute of Law Clerks of Ontario
Conference 2009 - Hilton Suites Toronto/Markham Conference Centre & Spa
Markham, Ontario - May 20th to 23rd, 2009**

Many firms and companies are in the process of preparing annual budgets for 2009. The Institute of Law Clerks of Ontario (“ILCO”) Conference Committee has prepared an estimated budget for attendees. We hope this will assist you in approaching your principal(s) regarding attendance at the 2009 Annual Conference, which will be held at the Hilton Suites Toronto/Markham Conference Centre & Spa, in Markham, Ontario, May 20th to 23rd, 2009.

\$159.00 PER ROOM PER NIGHT plus applicable taxes (based on single or double occupancy).

Please note: upgraded suites are available at a cost of \$40.00 per suite per night plus applicable taxes. (King Deluxe Suites)

ATTENDEES REGISTRATION FEES

Registration (early bird - member)	\$375.00 + GST = \$393.75
Registration (early bird - non-member)	\$475.00 + GST = \$498.75
Registration (member)	\$475.00 + GST = \$498.75
Registration (non-member)	\$575.00 + GST = \$603.75

Registration fee includes all meals with the **exception** of Friday dinner, individual travel costs and fees relating to ILCO’s 10^h Annual Golf Tournament.

CANCELLATION POLICY:

Should you cancel your reservation within 24 hours prior to your arrival; you will be subject to pay one night's stay plus applicable taxes. Should any guests depart early, or not arrive, this policy will also apply.

Please note that check-in time at the hotel is AFTER 4:00 pm and check-out time is 12:00 pm. Late check-in or check-out times must be directed to the hotel.

Please visit <http://www.hilton.com/en/hi/groups/personalized/YYZAPHF-ILO-20090520/index.jhtml> to book your room online now.

More information to follow.