



Corporate Primer Series I

Practical guidance for routine Junior to Intermediate Corporate Law Clerk practice!

DATE: Monday October 5th, 2009

TIME: Registration: 11:30 a.m. – 12:00 p.m.
Program Starts: 12:00 p.m. – 2:00 p.m.

LOCATION: The Institute of Law Clerks of Ontario
20 Adelaide St. E., Suite 503 Toronto, ON

COST: \$100.00 for Members
\$125.00 for Non-Member
\$100.00 for Student

*Remember to bring
your business card
to be eligible for a
door prize!*

Register for Series I (October 5th) and Series II (October 19th)
and SAVE!

\$175.00 for Member (Series) \$225.00 for Non-Member
(Series) \$175.00 for Student (Series)

Are you a recent Law Clerk graduate? Have you recently found employment at a Law Firm working in Corporate Law? Have you been out of the legal field for a period of time and need a refresher? If you answered 'yes' to any (or all) of these questions, this *seminar series* is for you! This program will give you hands on guidance of routine junior to intermediate level corporate law clerk practice! Our speaker, Debra Bell (Cassels, Brock & Blackwell LLP), will discuss the following topics:

- General overview of different business entities (incorporations, sole proprietorships, partnerships, limited liability corporations, joint ventures, franchises, licenses, unincorporated associations);
- Setting up a business (actual business formation and government requirements including general information about corporate management, share capital structures, name overview, pre and post organization considerations);
- Maintaining a corporation (including licenses, registrations such as extra provincial, government filings, meetings of directors and shareholders, corporate changes and other changes);
- General discussion on the professional responsibilities of Law Clerks and commitment to the career.

Please bring your Ontario Business Corporations Act (OBCA) to this seminar!

REGISTER EARLY AS ENROLLMENT IS LIMITED. THE COMPLETED REGISTRATION FORM ATTACHED TO THIS FLYER MUST BE RECEIVED WITH PAYMENT NO LATER THAN (Monday September 28th, 2009) BY THE INSTITUTE OF LAW CLERKS OF ONTARIO, OR FOR PAYMENT BY VISA fax to (416) 214-6255. (Receipts will be issued)

