



The Institute  
of Law Clerks  
of Ontario

# ELECTRONIC DISCOVERY FELLOWSHIP COURSE

THE INSTITUTE OF LAW CLERKS OF ONTARIO presents the third annual Fellowship Course in

## Electronic Discovery

September 9, 2009 - December 16, 2009

The Institute of Law Clerks of Ontario ("ILCO") is pleased to offer this fellowship course to its members and the legal community.

This practical and solutions-oriented course will once again be instructed by H&A eDiscovery, a leading Canadian provider of electronic discovery litigation support, with proven experience in many of Canada's largest and most complex eDiscovery cases.



### PROGRAM OBJECTIVES

With over 90% of new information being stored electronically, and billions of emails being sent daily, key evidence is now more likely to be stored electronically than on paper. Electronic Discovery is essentially the collection, review, and production of electronic data files. A critical aspect of the eDiscovery process involves the use of evolving technologies to pare down large collections of electronically stored information (ESI), reducing the number of potentially relevant documents to be reviewed by legal teams.

This program is designed to provide a detailed understanding of the entire eDiscovery process, from preservation to production, including an insider's perspective on potential challenges and hurdles.

On completion of this course, participants will be able to effectively and efficiently manage the eDiscovery process and make, or assist in making, strategic electronic evidence decisions as they arise in litigation.

## **PROGRAM CONTENT**

This program will cover all aspects of the electronic discovery process, including current US and Canadian principles and best practices. Program content includes:

- eDiscovery trends in Canada and the U.S.
- Computer Forensics and the nature of Digital Evidence
- The eDiscovery Roadmap
- Corporate eDiscovery - Litigation Readiness and Litigation Holds
- Sedona Canada Guidelines, the U.S. Amended Federal Rules of Civil Procedure and the pending revisions to the Ontario Rules of Civil Procedure pertaining to eDiscovery
- eDiscovery Project Management
- Collecting ESI (Electronically Stored Information)
- Filtering, Processing and Culling ESI
- Review Strategies and the Use of Technology to Reduce Cost
- eDiscovery Templates and Precedents

## **FURTHER INFORMATION**

For information regarding times, dates, fees and location, visit the ILCO website:

**[www.ilco.on.ca](http://www.ilco.on.ca)**